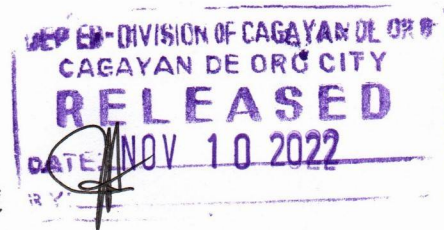




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

10 November 2022

DIVISION MEMORANDUM

No. 434 s.2022

RECLASSIFICATION TO MASTER TEACHER I

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors
Elementary Public School Heads and Principals
CID and SGOD Personnel
All Others Concerned

1. The field is hereby informed of the ranking for Reclassification to Master Teacher I of the following districts:

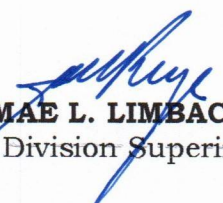
DISTRICTS	PREFERRED SCHOOLS
CENTRAL	CORRALES ES
NORTH I	NORTH CITY CS
WEST II	BONGBONGON ES
WEST II	PN ROA SR. ES
WEST I	UPPER CARMEN ES
EAST I	GUSA ES
EAST II	TABLON ES
SOUTHWEST I	PAGALUNGAN ES
SOUTHWEST II	TIGNAPOLOAN ES
SOUTH	TAGUANAO ES

2. The District Selection Committee, headed by the designated Public Schools District Supervisor (PSDS) shall be responsible for posting the notice in not less than three (3) conspicuous places within and outside the District Central School premises from **November 11 - December 02, 2022**. After which, he/she shall accept letters of intent with supporting documents from interested applicants.
3. Interested applicants from other schools in this division may submit their letter of intent to the concerned School Heads. Deadline for submission of applications will be on or before 5:00 pm of **December 05, 2022**.
4. All applications shall be forwarded to the **District Central School** where the school with the vacancy belongs. The District Selection Committee, headed by the designated Public Schools District Supervisor (PSDS) will then conduct a preliminary evaluation of applicant documents on **December 06, 2022** which shall generate a District Selection Line-up to be certified by PSDS.



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Email: cagayandeoro.city@deped.gov.ph

5. Posting of District Selection Line-up will be on **December 07, 2022.**
6. Evaluation of Documents by the District Selection Committee will be on **December 26, 2022.**
7. **District Ranking Results** shall be submitted to the Division Office on **December 28, 2022.**
8. Venue and date of Final Evaluation of documents by the Division Human Resource Merit Promotion and Selection Board (HRMPSB) together with the Chairman of District Selection Committee will be announced in a separate memorandum.
9. MEC Order No. 10, s. 1979 (Implementing Rules and Regulation for the System of Career Progression for Public School Teachers) will be used as basis for document evaluation and interview.
10. This Office promotes the Equal Employment Opportunity Principle (EEOP). Qualified candidates are welcome to apply regardless of disability, sexual orientation, gender, age, religion and ethnicity.
11. In case of Disability, please disclose what assistance you need (e.g., auxiliary aids and services to visually or hearing impaired, wheelchair etc.) for this division to provide reasonable accommodations.
12. This office directs the immediate and wide dissemination of this memorandum.


CHERRY MAE L. LIMBACO - REYES
S. Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

EMPLOYMENT
EVALUATION
RANKING
RECLASSIFICATION
SELECTION

CAA-KBM / DM – reclassification to master teacher i
November 10, 2022



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